

20 January 2023

Dear Parent/Carer

**GCSE Certificate collection Monday 30 January**

Your son/daughter's GCSE certificates are now in school ready to be collected.

I would like to invite your son/daughter to the school at 6pm on Monday 30 January to collect their certificates. This will be an informal get together in the library. It will give them the opportunity to catch up with one another and also meet some of their teachers and the get together will last no longer than an hour.

If they are unable to attend the evening they are able to collect their certificates from the school reception from Tuesday 31 January. As these certificates are a legal document you, as a parent/carers, may only collect them if you have a signed letter of permission from your child.

I would be grateful if you could click on the link [here to complete a Google form](#) to indicate whether your child will be able to attend the evening and also if you could please confirm what course/apprenticeship they are currently attending.

I look forward to hearing from you.

Yours sincerely

Mr S Stancliffe  
Assistant Vice Principal

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Vale of York Academy  
Rawcliffe Drive, Clifton (Without), York YO30 6ZS  
Tel: 01904 560000  
Email: [hello@voy.hslt.academy](mailto:hello@voy.hslt.academy)  
Website: [voy.hslt.academy](http://voy.hslt.academy)

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