



22 January 2020

Dear Students, Parents/Carers,

## **The Duke of Edinburgh's Award Presentation Ceremony**

I am writing this letter prior to the City of York's Duke of Edinburgh Presentation Ceremony, to be held at The Central Methodist Church, St Saviourgate, York, on Friday 7 February 2020. The doors will be open from 6.30pm and the Ceremony will start at 7pm. The event is due to finish at approximately 9pm. Please allow yourself enough time on arrival to register at the appropriate desk displaying the level of the Award you are receiving.

A letter from the City of York should have been sent out to you inviting you to the presentation, so please let me know if you haven't received this. Students that attend the evening will receive their awards which will be presented with the Lord Mayor of York in attendance. If you are unable to attend then you will receive your award by post at a later date.

I hope you and your parents are proud of what you have achieved. It is an award which is highly recognised across the world and employers are keen to see this award on a young person's CV.

During the evening, some of our students will be making a presentation to all the guests and awardees. Professional photographs will be taken during the evening and these will be put online. Please see CYC letter for this link.

**Please email myself and Sarah Nicholson to let us know if you and a guest will be attending or not so that we know who to expect [m.rampling@voy.hlt.academy](mailto:m.rampling@voy.hlt.academy) [sarah.nicholson@york.gov.uk](mailto:sarah.nicholson@york.gov.uk).**

Finally, I look forward to seeing you on Friday 7 February. I am immensely proud of you for completing this award and it would be great to see all of our students attending the ceremony.

Yours sincerely

**Mr M Ramping**  
**Head of Sport and Enrichment**  
**Duke of Edinburgh Coordinator**

Vale of York Academy  
Rawcliffe Drive,  
Clifton (Without),  
York YO30 6ZS  
Tel: 01904 560000  
Email: [hello@voy.hlt.academy.org](mailto:hello@voy.hlt.academy.org)  
[www.valeofyorkacademy.org](http://www.valeofyorkacademy.org)