



17<sup>th</sup> March 2017

**YEAR 10 PARENTS' EVENING  
ON TUESDAY 28<sup>th</sup> MARCH 2017, 4.00 P.M. - 7.00 P.M.**

Dear Parent/Carer

I am very pleased to invite you to come and meet the staff who teach your son/daughter, to discuss his/her progress.

Your list of appointments will be drawn up overleaf, and here are the procedures to be followed:

1. Your son/daughter should list all his/her subjects and the relevant teachers' names.
2. At an appropriate time prior to the evening your son/daughter will make an appointment with their teachers.
3. Your son/daughter will have this sheet checked by his/her form teacher at registration
4. The completed sheet is then returned to you by your son/daughter.

If this date is inconvenient, but you still wish to speak to your son/daughter's teacher, please do not hesitate to contact the school and we will do everything we can to meet your requirements.

I do hope that you will be able to come, and we look forward to seeing you.

Yours sincerely

Mr S Stancliffe  
Year 10 Learning Leader

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**YEAR 10 PARENTS' EVENING TUESDAY 28<sup>th</sup> MARCH 2017**

**Student Name:** \_\_\_\_\_ **Form:** \_\_\_\_\_

**I/we will/will not be attending parents' evening.**

**Signed:** \_\_\_\_\_ **Parent/Carer**

**Please return this slip to your son/daughter's Form Tutor**

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