



1st February 2017

Dear Parent/Carer

YEAR 11 PARENTS' EVENING ON TUESDAY 14th February, 4.00 PM - 7.00 PM

I am very pleased to invite you to come and meet the staff who teach your son/daughter, to discuss his/her progress.

Your list of appointments will be drawn up overleaf, and here are the procedures to be followed:

1. Your son/daughter should list all his/her subjects and the relevant teachers' names.
2. Please would you indicate with a tick the teachers you would like to meet.
3. At an appropriate time prior to the evening your son/daughter will make an appointment with the teachers you have chosen.
4. Your son/daughter will have this sheet checked by his/her form teacher at registration
5. The completed sheet will then be returned to you by your son/daughter.

As I am sure you already appreciate, this is a crucial time for students at Vale of York Academy and I hope that you will be available to discuss your son/daughter's progress at this evening.

Can I take this opportunity to remind you if you haven't already done so could you please return the reply slip that was attached to the letter sent out before half term regarding your attendance at parents' evening.

I do hope that you will be able to come and we look forward to seeing you.

Yours sincerely

Mrs E Hardy
Assistant Principal KS4

Mr B Anderson
Year 11 Progress Leader

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